



KENTUCKY REAL PROPERTY APPRAISERS BOARD

500 Mero Street, 2NE09
Frankfort, Kentucky 40601
(502) 564-4000

krpab@ky.gov
<http://krpab.ky.gov>

APPLICATION TO RENEW A CERTIFICATE OR LICENSE

Please note that a late fee of \$200 will be applied to licensees who fail to renew on or before July 1 of each odd calendar year. An additional \$400 late fee will be applied to licensees who fail to **submit** their continuing education to the Board on or before May 31st of each odd calendar year. Submission of continuing education is the responsibility of the licensee, not the education provider, and is in no way contingent on any general or specific notification or correspondence from the Board. Licensees may submit their continuing education by mail or electronically to krpab@ky.gov.

LICENSE TYPE- CHECK ONE

- ☐ Licensed Residential Real Property Appraiser
- ☐ Certified Residential Real Property Appraiser
- ☐ Certified General Real Property Appraiser
- ☐ Associate Real Property Appraiser

License Number: _____ Issuing State: _____

APPLICANT DEMOGRAPHICS

First Name: _____ MI: _____ Last Name: _____

Social Security Number: _____ Date of Birth: _____

Email Address: _____ Personal Phone: _____

Residence Address: _____ City: _____ State: _____ Zip: _____

Business Name: _____ Business Phone: _____

Business Address: _____ City: _____ State: _____ Zip: _____

BIENNIAL EDUCATION REQUIREMENT

28 hours total continuing education

- 7-hour National USPAP Course
- 4-hour Valuation Bias & Fair Housing Laws & Regulations

BIENNIAL RENEWAL FEE

- \$1,100

RENEWAL BACKGROUND QUESTIONS

In the past twenty-four (24) months, have you had an application for certification or license as an appraiser denied by any agency within the State of Kentucky or any other State? ☐ YES ☐ NO

In the past twenty-four (24) months, have you been reprimanded or fined or had a license or certificate or a registration suspended, revoked, restricted, denied, or surrendered in Kentucky or any other State by any agency that has granted you a license, certificate, or registration to engage in a regulated occupation, trade, or profession? ☐ YES ☐ NO

In the past twenty-four (24) months, have you entered a nolo contendere, been found guilty of, or convicted of a felony or a misdemeanor (excluding traffic violations)?

☐ YES ☐ NO

SUPERVISING APPRAISERS

List all current Associate Real Property Appraisers under your supervision (maximum of 3 permitted)

1. _____
2. _____
3. _____

OATH AND AFFIDAVIT

I do hereby acknowledge that I have reached the age of 18; have a High School or High School Equivalency diploma; agree that I have knowledge of and comply with the standards set forth in KRS 324A.050, State of Kentucky rules promulgated thereto, and understand the types of misconduct for which disciplinary proceedings may be initiated against me pursuant to said law; authorize the Kentucky Real Property Appraisers Board or their agents to interview individuals or organizations referenced in my claims for satisfying education requirements and experience requirements, or equivalent experience, and to inspect my appraisal files to verify information given on my application. I further authorize the Kentucky Real Property Appraisers Board or their agents to conduct a criminal records check.

I do further authorize the Kentucky Real Property Appraisers Board to inform those entities selected by the Board of any disciplinary action taken by the Board and the basis for that action for any state in which I have the authority or any state which I may apply for the authority to perform any appraisal activities involving federally related transactions pursuant to Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act (FIRREA) of 1989.

I do agree to return the license/certification upon request if issued to me in error or if requested by the Kentucky Real Property Appraisers Board after a hearing pursuant to disciplinary action.

I acknowledge that appraisals made by me after January 1, 1991 and claimed as experience in this application have been completed in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP).

Subscribed and sworn to before me this _____ day of _____, 20_____.

Oath:

The Statements and information contained herein, with attachments, are made under oath, and any material misrepresentation shall be punishable as perjury, in the first degree, a felony crime (KRS 523.020), and shall also be grounds for suspension, revocation or refusal to renew any certificate or license granted pursuant to same.

Affidavit:

State of _____ , _____ County

I, _____, being at least eighteen years of age duly sworn, affirm and state that the information provided within the application for Appraiser License or Certification in the State of Kentucky, is true and correct to the best of my knowledge.

Applicant Signature

Date

(Seal)

Notary Public

My Commission Expires: _____